

Town Meeting Coordinating Committee

Meeting of Tuesday, February 11, 2011

Town Hall, Diana Romer Room

Attendance: Adrienne Terrizzi (departed 1:57), Rob Crowner, Peggy Roberts, Mary Streeter, Nonny Burack (arrived 1:57); absent: Harry Brooks, Carol Gray.

1. Call to order: Peggy calls the meeting to order at 1:16pm.

2. Planning for Annual Town Meeting: Warrant articles/warrant review/bus tour: The committee briefly reviews potential warrant articles, concluding that the bus tour itinerary will be dependent on which projects the CPA committee brings to Town Meeting. The committee reviews the most recent version of the Town Meeting checklist. Mary agrees to contact the Select Board office to confirm packet materials submission deadlines and to request that the warrant review (April 14) be added to the timeline.

New member orientation: Adrienne presents a draft of the topics to be covered in a new member orientation for review by the committee. A revised version based on feedback received will be brought to a future meeting. The committee agrees by consensus to conduct a "welcome and introduction to Town Meeting" separate from the precinct meetings and in advance of the warrant review, on Tuesday, April 5 at 7:00pm. Nonny will be asked to reserve a room. It will be social and informal, led by members of TMCC rather than the Moderator, and not televised. Following the town election, Mary and Nonny will contact newly-elected Town Meeting members to invite them to the event. Mary will request that the event be posted on the front page of the town website.

Electronic voting: Peggy reads the letters she sent to Kris Pacunas and Harrison Gregg informing them of the committee's vote against recommending electronic voting at this time.

TMCC election: The committee requests that Peggy informally convey the committee's request that the TMCC election be held relatively early in Town Meeting this year, and that contingency plans be made in case it is decided to have a break in the meeting at the time the election would have been scheduled. Nomination forms should be included in one of the packets; TMCC will include a plug for candidates in the materials it submits for mailing.

3. Materials at Jones Library: Peggy reports that she has not yet contact Jodi Simpson to request her assistance on inventorying the Town Meeting materials on reserve at the Jones Library.

4. TMCC webpage: Mary requests that members visit the TM and TMCC webpages and provide feedback and suggestions to her on hard copy.

5. New business: The committee agrees to hold combined precinct meetings in order to facilitate attendance by "expert" board members and to reduce location scheduling complications. Precincts 7 and 8 will meet on Tuesday, April 26 at Crocker Farm School. Other meetings will consist of Precincts 1 and 3, Precincts 2 and 9, Precincts 4 and 10, and Precincts 5 and 6. Dates, locations, and meeting leaders remain to be determined.

6. Minutes of previous meetings: Mary moves, Nonny seconds, and the committee votes to approve the minutes of January 25, 2011 with minor amendments.

7. Adjournment: The meeting is adjourned at 2:56pm. Upcoming meetings are scheduled for Monday, February 28 (1:00); March 7 and 21 (Bangs Center, room 101); and April 4, 11, and 25, all in the Romer Room at Town Hall at 2:00pm unless otherwise noted.

Respectfully submitted,
Rob Crowner

Documents provided:

1. agenda
2. draft minutes of January 25 meeting
3. Town Meeting checklist from the Select Board Office